

Protocol for IFP association

IFP recognizes 3 types of association (status) in the framework specified below:

- **Associate Researcher:** An *Associate Researcher* is a researcher with or without a parent institution, holding a PhD. He or she is the principal investigator or co-principal investigator of a project hosted at IFP, or is participating as an expert in an IFP project under a service contract (Contrat de Prestation de Service). Former IFP Directors or Heads of Departments, and former IFP permanent researchers are automatically considered as IFP Associate Researchers at the end of their mandate for a period of 1 year after which they will have to make a formal request to keep this status. The status of *Associate Researcher* is granted for 1 year, from January 1st to December 31st. It is renewable as long as the researcher is involved in an ongoing IFP project + 1 year after the end of the project.
- **Associate Research Assistant:** An *Associate Research Assistant* doesn't hold a doctorate/PhD degree. He or she participates as an assistant in an IFP project under a service contract (Contrat de Prestation de Service). The status of Associate Research Assistant is granted for 1 year, from January 1st to December 31st. It is renewable as long as the researcher is involved in an ongoing IFP project + 1 year after the end of the project.
- **Associate Doctoral Student:** An *Associate Doctoral Student* is a person with a Master's degree who pursues doctoral studies. He or she is officially enrolled in an Indian, French, or foreign university. PhD aspirants, that is persons who are in transition from master's to PhD student are not eligible for IFP association. The status of an *Associate Doctoral Student* is granted for 1 year, from January 1st to December 31st. It is renewable every year as long as the student is enrolled in a university, and if he or she requests it.

Those who are on fixed-term contracts at IFP (Contrat à Durée Déterminée) are official members of IFP and are, therefore, not eligible for these statuses.

These statuses run from 1st Jan to 31st December of each year. Applications received in December of year N, grant association for year N+1.

The association of researchers, research assistants and doctoral students aims at enriching the academic and intellectual life of IFP. People with a scientific profile corresponding to the research themes pursued in one of the IFP departments (ecology, social sciences, geomatics, indology) and meeting the above-mentioned criteria may apply to be associated with IFP.

The status confers the following rights:

- His/her name will appear in the annual activity report of IFP.
- His or her photo and a presentation of his or her academic profile will appear on the IFP website.
- Logistics support such as access to the premises, office space, access to printer, IT support services (administration) as well as conference halls, shall be granted with or without cost based on the provisions of IFP research project funds and/or on one's own research project fund by prior approval of the Director and the General Secretary.
- He/she is not entitled to an email account from IFP.
- He/she can use the Library at IFP and has the permission to borrow books in accordance with the Library's rules. (Borrowing privileges would apply only to those who are settled in Pondicherry or plan to be here for a significant amount of time).
- He/she may initiate and/or participate in setting up collaborative projects and respond to tenders in partnership with permanent IFP researchers.
- He/she is invited to present orally (seminar) and requested to submit a scientific report or a draft paper on the research work carried out during the period of association. The scientific report or a draft paper is to be given to the scientific in-charge and to the library.
- If letters from IFP are required for obtaining a visa, then an administrative support may be provided by IFP.
- After their tenure at IFP, directors, heads of departments, researchers, and doctoral students who received their PhD will automatically become IFP Research Associate for 1 year or until the end of their ongoing project(s) until the 31st of December. After this period, they will have to follow the procedure to renew their associate researcher status.

The status confers the following duties:

- Besides conducting their research, he/she participates actively in the community life and scientific activities of IFP which are related to the field of his or her research.

- Due credit to IFP must be provided in publications and in participation in conferences, media articles, or any other media if the research is conducted within the framework of IFP collaboration. IFP has the right to include such publications whenever and wherever required for submitting its scientific reports.
- He/she is encouraged to promote and share knowledge networks with IFP by reciprocating this service provided by IFP.
- Associate PhD students are required to submit a copy of their thesis to the library of the IFP on completing their doctoral degree.

Process

Request for association or renewal association is to be received only once a year, in December or early January.

Application form must be filled online. To obtain the link to deposit your association request, please contact the head of the department.

Applications will be presented by the heads of department to the members of the department to discuss their relevance. The final decision rests with the heads of department and the administration and Direction, which will have first checked that each candidate meets the eligibility criteria.

The decision on association will be communicated by email to the heads of department concerned by the association in January. An official letter may be provided on request for administrative purposes only.